OMAN - REQD. FOR FACILITY MANAGEMENT CO.

SHORTLISTING ON 27TH JAN. TO 31ST JAN.
CLIENT INTERVIEW SHORTLY

- MECHANICAL TECHNICIAN - (MEP / Multiskill / Pump)
- HVAC TECHNICIAN
- ELECTRICIAN
- ELECTRONIC TECHNICIAN
- PLUMBER
- BOILER TECHNICIAN
- KITCHEN EQUIPMENT TECHNICIAN
- INCINERATOR OPERATOR

ITI MUST

All above Should have Exp. in operation & maintenance projects. (Gulf Exp. Must)

Contact / Apply immediately with complete CV, copies of certificates, original passport & 2 colour photos to:

ASMACS
ISO 9001:2015 CERTIFIED COMPANY
411, Sai Chambers, 4th Floor, Opp. Railway Station, Santacruz (E), Mumbai-55
(Lic.No.: B-0115/ORI/PER/1000+/5/2987/91)

Email: rec12@asmacs.net

For online job posting & vacancies log on to: www.jobs4hunt.com
Apply Now!
E&I Superintendent - Thailand
URGENTLY REQUIRED FOR A LEADING HOTEL IN DUBAI

PRESSER
FG13012

Attractive Salary + On Duty Meal + Accommodation + Transportation

Job Description:
- Segregate the garment after drying cycle for appropriate pressing.
- Pressing all customer garments and staff uniform as per laundry standard.
- Responsible for proper operation, cleaning and maintenance of the iron, pressing table and steam press machines.
- To know international pressing symbols & instructions.
- Follow the policies and procedures of company and laundry dept and the instruction of Supervisor.
- Also look after other section.

Candidate must have Minimum 2 years experience as a Pressman.

Interested candidates kindly mail us your cvs on hr7@fgheewala.com or call us for more details on 7045867779.
URGENTLY REQUIRED
FOR OUR PRESTIGIOUS OPERATION AND
MAINTENANCE CLIENT FOR THEIR HEAD
OFFICE AT JEDDAH, SAUDI ARABIA

Shortlisting In-Progress

HR SECRETARY
(MALE) FG15418

ATTRACTION

Responsibilities:
- Perform all secretarial and clerical works as needed
- Maintains and arranges all department records and files
- Prepares and photocopies all documents, necessary memos, correspondeces etc and dispatches them respectively
- Operates data entry terminals, word processing software / programs and related computer peripheral equipment
- Develop directories for computer systems and other necessary routines including formatting, compiling, merging / sorting of tests and back up procedures for data / files integrity and security
- Prepares required computer output and ensures correctness and completeness of the printed form
- Responsible for incoming / outgoing department mails, memos and correspondeces and ensures confidentiality on all matters
- In Charge for requisition of departments stationary and office Supply requirements
- Performs other duties as may be assigned
- Maintains, log and archive of all incoming and outgoing mail
- Responsible for effective implementation of quality, occupational health and safety and environmental management system requirements as applicable

Qualification and Specification
- Degree with minimum 5 years’ experience in similar role.
- Knowledge of principles and practices of office coordination
- Knowledge of basic principles and practices of record keeping
- Excellent command of the English language, including spelling, grammar and punctuation
- Knowledge and principles of human resources practices
- Must have knowledge in Microsoft Office and Oracle. Typing Speed should be above 60wpm and ability to work on under pressure

Email your CVs on hr18@fgheewala.com or Call us on 8108108942 / 022 61666 888

F.GHEEWALA
HUMAN RESOURCE CONSULTANTS

January 2020
• Tel.: 022-61666888 • Web: www.gheewalajobs.com
REQUIRED

DRIVER

For Fgheewala Human Resource Consultant
Mumbai CST-VT Location

- Professional Experience required 5-10 Years.
- International Experience would be an added advantage.
- Required Qualification HSC.
- Age Limit up to 50 years.
- Experience in driving with valid driving license.
- Follow professional code of conduct, with etiquettes and manners.
- Safely and timely drive the employer and Other associates.

Call us on 8108108951 or email your CV’s on hrd@fgheewala.com

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January 2020
URGENTLY REQUIRED FOR RESTAURANT IN QATAR

Shawarma Maker
- Need fast hands that can dispatch order as early as possible.
- Carry out other reasonable tasks as directed by management.
- Follow rules, cleaning & hygiene guidelines. Disciplined and punctual. Assist other chefs.
Skills: Shawarma and rolls.

Sandwich Maker
- Need fast hands that can dispatch order as early as possible.
- Carry out other reasonable tasks as directed by management.
- Follow rules, cleaning & hygiene guidelines. Disciplined and punctual.
Skills: Sandwich, burgers, juice, grill & bbq.

Tea Maker
- To prepare hot & cold beverages.
- Have great beverage menu understanding.
- Follow rules, cleaning & hygiene guidelines.
- Disciplined and punctual.
- Carry out other reasonable tasks as directed by management.
Skills: Hot and cold beverages.

Juice maker
- To prepare above beverages.
- Have great beverage menu understanding.
- Follow rules, cleaning & hygiene guidelines.
- Disciplined and punctual.
- Carry out other reasonable tasks as directed by management.
Skills: Juice, smoothies, mocktails and other cold beverages.

Kitchen And Floor Helpers / Cleaners (Age below 30 years)
- Help chopping vegetables.
- Cleaning the kitchen area and dishes. Packing, Assist Kitchen Staff.
- The Kitchen Helpers responsibilities include retrieving ingredients from the Refrigerator, freezer, and stockroom, measuring ingredients as per the Cook’s instructions.
- Helpers need to remove leftovers from plates, bowls, and glasses.
- You should also be able to ensure that all work areas are properly sanitized.
Skills: Efficient.

Qualification: 10th/12th pass, graduate / diploma in hotel management or any specialization in the related area. Or others.
Experience: 3-7 Years.

Interested candidate can send us their updated CV in MS- Word format to gg500@ggheewala.com compulsorily mentioning the position in the subject line.

G. GHEEWALA HUMAN RESOURCES CONSULTANTS
408, KONARK SHRAM, Near Bank Of India, Tardeo Road, Mumbai - 400034
Tel: 022-66665353 (20 Lines) +91 92233777358
Email: ggheewala@ggheewala.com Web: www.ggheewala.com

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URGENTLY REQUIRED FOR
RESTAURANT IN QATAR

Restaurant Manager

- Handling Customer Calls.
- Order Management.
- Staff management.
- Quality maintenance.
- Vendor’s relationship.
- Work with fellow staffs and manager to ensure that the restaurant achieves its full potential.
- Present accurate final bill to customer and process payment.
- Ensures that the restaurant is always kept clean and organized.
- Creates a positive team atmosphere among Team Members.
- Create a positive customer experience by offering a high level of service.
- Establishes rapport with guests to build guest loyalty and gather constructive feedback to ensure satisfaction of every individual guest.
- Seeks, listens and responds to Guest feedback.
- Should be capable of handling irate customers with a friendly/calm attitude.
- Maintaining fast, accurate service, positive guest relations, and ensuring products are consistent with company quality standards.
- Good communication skills, strong interpersonal and conflict resolution skills.
- Exceptional team building capability.

Skills: Good communication & strong interpersonal skills

Head Chef/ Executive Chef

- The executive chef will be responsible for every aspect of the food that is prepared and served.
- Executive chef will help in creating menus, managing kitchen staff, and making sure that food leaving the kitchen is up to standards.
- Preferred culinary degree and/or several years of experience.
- Management skills.
- Comply with nutrition and sanitation regulations and safety standards.
- Ability to work quickly and efficiently. Highly organized.

Skills: Veg, Non Veg, South Indian, North Indian, Chinese and Others.

Asst. Chef (North India Cuisine)

- Asst. Cook (South Indian & North India).
- Coordinate with head chef and running the kitchen when head chef is away.
- Comply with nutrition and sanitation regulations and safety standards.
- Ability to work quickly and efficiently. Highly organized.

Skills: North Indian (Veg And Non Veg).

Sales Executive

- Knowledge of hospitality
- Passion for sales and for achieving targets and objectives
- Positive attitude and good communication skills
- Commitment to delivering a high level of customer service
- Excellent relationship builder, with strong communication and presentation skills.
- Cooperate with other departments in the hotel to create an exceptional Guest experience and build strong, comprehensive sales programs. Meet daily sales target.

Skills: Good communication & strong interpersonal skills

Waiters / Waitresses (Age below 25 years)

- Waiters or Waitresses are responsible for taking orders and serving food and beverages to guests.
- Checking on customers to ensure that they are enjoying their meals and take action to correct any problems.
- Candidates can either be experienced or freshers but should be dedicated and hard working.
- Great and escort customers to their tables.
- Present menu and provide detailed information about the items.
- Prepare tables by setting up linens, silverware and glasses.
- Inform customers about the day’s specials.
- Offer menu recommendations upon request.
- Up-sell additional products when appropriate.
- Take accurate food and drinks orders.

Skills: Good communication skills

Qualification: 10th/12th pass, graduate / diploma in hotel management or any specialization in the related area Or others.

Experience: 3-7 Years

Interested candidate can send us their updated CV in MS- Word format to gg500@ggeheewala.com compulsorily mentioning the position in the subject line

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